



**2010 SUMMER READING PROGRAM**  
**DOVE YOUTH VOLUNTEER APPLICATION**

The Dove Library is accepting applications for youth volunteers to assist with the Summer Reading Program (June 21 through August 6). Please choose one volunteer session:

**Session A: June 21 — July 18 \_\_\_\_\_ OR Session B: July 12—August 6 \_\_\_\_\_**

**NO PREFERENCE \_\_\_\_\_ and we will assign you where you are most needed.**

You are eligible to be a volunteer if you:

- ◆ are entering 7th grade in the fall of 2010, *and* have not graduated from high school
- ◆ turn in a completed application no later than **5:00 PM on Friday, May 21, 2010**

Name: \_\_\_\_\_ Phone: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ Zip: \_\_\_\_\_

Email: \_\_\_\_\_

School: \_\_\_\_\_ Grade in 2010/2011: \_\_\_\_\_

Have you been an SRP volunteer before? Yes \_\_\_\_\_ No \_\_\_\_\_

T-shirt size: Adult S \_\_\_\_\_ Adult M \_\_\_\_\_ Adult L \_\_\_\_\_ Adult XL \_\_\_\_\_ (*check one*)

Volunteers must attend a 1-hour training session, even if you have previously been an SRP volunteer.

Session A training sessions will be held June 14 — June 19, 2010.

Session B training sessions will be held July 6 — July 10, 2010.

Please bring your calendar and sign up for training at the DOVE Children's Services Desk after submitting your application.

***I certify that I have read and signed the Volunteer "Memorandum of Understanding" (MOU) and release statements. I understand the responsibilities of being an SRP Volunteer and agree to perform the duties as described.***

Applicant's signature: \_\_\_\_\_ Date: \_\_\_\_\_

Parent/Legal Guardian name (please print): \_\_\_\_\_

Parent/legal Guardian signature: \_\_\_\_\_ Date: \_\_\_\_\_

Emergency Phone Contact Number \_\_\_\_\_

**All application documents are due no later than 5:00 PM on FRIDAY, May 21, 2010.**

**Please submit to the Children's Services Desk at the DOVE Library**

*For staff use only:*

Date submitted: \_\_\_\_\_

Received by: \_\_\_\_\_

Training date & time: \_\_\_\_\_



## 2010 DOVE LIBRARY SUMMER READING PROGRAM

### "MEMORANDUM OF UNDERSTANDING"

Thank you for applying to be part of our Summer Reading Program! As a youth volunteer with the Dove Library, you agree to:

- ◆ Understand that your first priority is to help children participating in the Summer Reading Program.
- ◆ Represent the library by being polite to all children and their parents, staff members, and your fellow volunteers.
- ◆ Be enthusiastic— help make this a fun and rewarding program for the children.
- ◆ Set an example for the younger patrons; behave properly and use a quiet voice.
- ◆ Dress neatly and wear your SRP Volunteer T-shirt. If you arrive to your shift without your shirt, you will be sent home.
- ◆ Be on time. If you are running late, please call the Children's Reference Desk to let us know.
- ◆ Come in to the library to schedule or reschedule when you would like to volunteer. Library Staff will not schedule shifts for you over the phone.
- ◆ Call the Children's Reference Desk as soon as possible if you will not be able to make one of your shifts. You will be removed from the program if you miss one of your shifts without informing a member of the Staff ahead of time.
- ◆ Find something quiet to do if you are not helping a child, ask Library Staff if you can assist them. If you are not able to assist staff, then you may read. (You may NOT listen to IPODS, use cell phones, play handheld games, or talk loudly with friends).
- ◆ Understand that if Library Staff has to speak with you about breaking these rules, on the third time you will be removed from the program.

Volunteer Name (please print): \_\_\_\_\_ Date: \_\_\_\_\_

Volunteer Signature: \_\_\_\_\_

**Please continue to the City of Carlsbad**

***Youth Volunteer Services Agreement and Release***

# City of Carlsbad

## *Youth Volunteer Services Agreement and Release (SRP)*

**As a youth volunteer with the City of Carlsbad, you agree to:**

- ◆ Respect the confidentiality of City information and only discuss or give official information as directed by a supervisor. No confidential information will be provided to the public except within the guidelines of the City.
- ◆ Give the City of Carlsbad, free of any compensation, unlimited permission to use, publish, and republish, in any media now in existence or that may later be developed, for any lawful purpose as it may determine, information and reproductions of my likeness and my voice related to any aspect of my volunteer service for the City. I hereby waive my right to first review the use of my likeness or voice before any use or publication.
- ◆ In the event of an emergency, I hereby give the City of Carlsbad permission to seek medical attention for myself or my child, if volunteer applicant is less than 18 years of age.
- ◆ Understand that there are some risks and that I may be injured in the course of performing these volunteer activities or services for the City. I understand that the City's policy is to cover volunteers as "employees" of the City for sole purpose of California Workers' Compensation benefits. I also understand that under Workers' Compensation laws, Workers' Compensation benefits will be the sole and exclusive remedy in the event I am injured while performing these volunteer activities and services. I further understand and agree that I will only be entitled to medical expenses under the City's Workers' Compensation. I will not be entitled to any other Workers' Compensation benefits which may include, but are not limited to, permanent or temporary loss of use damages, replacement income or vocational rehabilitation benefits. With the exception of Workers' Compensation benefits as set out above, I hereby agree that I, my heirs, guardians, legal representatives and assigns will not make a claim against or file an action against the City of Carlsbad or any of its agents, officers, employees or other volunteers, for injury or damage resulting from negligence, howsoever caused, by any employee, agent, officer or volunteer of the City of Carlsbad as a result of my participation in this volunteer activity or service. In addition, I hereby release and discharge the City of Carlsbad, its agents, officers, employees and other volunteers from all actions, claims and demands that I, my heirs, guardians, legal representatives or assigns now have or may hereafter have for injury or damage resulting from my participation in these volunteer activities or services.

***I have carefully read this agreement and fully understand its contents. I am aware that this is a partial release of liability and a contract between myself and the City of Carlsbad and sign it of my own free will.***

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Volunteer Name (please print)

Age (if under 18 years old)

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Volunteer Signature

Date

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Signature of parent or guardian (if volunteer is under 18 years of age)

Date

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Address (Street/City/Zip)

Phone

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EMERGENCY CONTACT

EMERGENCY CONTACT PHONE

***Return all signed, completed SRP volunteer application forms to the Children's Services Desk at the Dove Library no later than 5:00 PM on Friday, May 21, 2010***



## 2010 Dove Library Summer Reading Program (SRP)

### Volunteer Information

Carlsbad City Libraries offer a seven-week program that encourages children to read and visit the library during the summer. SRP starts June 21 and ends August 6.

Like working with kids? Want to earn community service hours?

***Be a Summer Reading Program Volunteer at the Dove Library!***

#### What do SRP Volunteers do?

- ◆ Sign-up kids to participate in SRP
- ◆ Listen to children talk about what they've been reading
- ◆ Give out prizes
- ◆ Encourage kids to keep reading and coming back to the library
- ◆ Help with special events and performances

#### Who can be an SRP Volunteer?

- ◆ Those entering at least the 7th grade in the fall of 2010 and have not graduated from high school

#### How do you apply to be an SRP Volunteer?

- ◆ Applications will be available beginning May 1, 2010. You can:
  - 1) Pick up a SRP volunteer application from the Dove Children's Services Desk, or
  - 2) Download an application from [www.carlsbadlibrary.org](http://www.carlsbadlibrary.org)
    - ▶ Click on the "Dove SRP Volunteer Application" link to print the forms
- ◆ The deadline to turn in the completed (and signed!) application forms is **5:00 PM on Friday, May 21, 2010 at the Dove Children's Services Desk.**
- ◆ Volunteers will be required to attend a one hour training session

#### Can I choose to volunteer both sessions?

Volunteers at DOVE select **one** session to work;

Session A from June 21—July 18 OR Session B from July 12—August 6



**Life's a Beach**  
*@ Your Library*